



Loading State Files into your 4HPlus! Software

UNIVERSITY OF
Nebraska
Lincoln

by Jenny Nixon
UNL Extension Educator
updated 2-29-08

To load all the new state 4HPlus! data for the year, follow these instructions.

1. Make sure your 4HPlus! software is in the current year data set and that it is running the most current version.

2. Make sure all programs are closed including 4HPlus. Get the current year StateDataFile for 4HPlus! located at: <http://4hplus.unl.edu/updates/addsup.htm> and unzip it.

3. Once you have unzipped the file, you will need to load the StateDataFile for 4HPlus!:

- ◆ Open 4HPlus!
- ◆ Go To > Archive > Receive > Select the file(s) to process 4HST_XXP.ebd > click Process