



**Annual 4-H Shooting Sports
Instructor Annual Report**
November 1st Deadline

Dear 4-H Staff,

We currently use an on-line data system to collect information about your 4-H shooting sports instructors' involvement in the program. The instructions on how to complete the report were emailed to the data base of shooting sports instructors across the state and posted on the 4-H shooting sports web site. Some of your local volunteers may not have an internet connection, or I might not have their correct email address. In this case, your help might be needed to assist them in submitting their Annual Report. I have attached a Collection Form that can be shared with these volunteers, if needed. **You can access the on-line reporting form by going to:**

<https://forms.gle/Q1WJWuSEE9VjKqLX9>

Please make every effort to have your county shooting sports instructors submit their report by November 1st or sooner. The electronic reporting form will close after 4 pm CT, November 1st.

Yearly Requirements to Maintain Discipline Certification

- All instructors must teach youth or assist in instruction of youth, a minimum of four hours in their respective discipline(s) every year.
- Instructors must also complete and submit their annual instructor report (on-line format) to the state coordinator to **remain a certified instructor** in their respective discipline.
- Enroll in their respective 4-H Shooting Sports project(s) area in their county. Instructors should also complete leader release form and code of conduct.

It is important for the Nebraska and National programs to be able to show the level of involvement of our volunteer instructors.

Last year, volunteer 4-H Shooting Sports instructors contributed more than 41,989 hours towards the areas of youth involvement with over 28,608 youth contacts across Nebraska. This was Awesome!

On behalf of the Nebraska 4-H Shooting Sports Committee, we are requesting information about your instructors' involvement in the 4-H shooting sports program. It is the goal of the National Shooting Sports Committee to provide support for National & State 4-H Shooting Sports Volunteer Trainings, 4-H Shooting Sports National Championships, Teen Ambassador Leadership Training, State Shooting Sports Coordinators, and other 4-H shooting sports program goals.

Any information that your volunteers can provide to us is invaluable!! **We are requesting this information by 4 pm CT, November 1st or sooner.**

Thank you so much for your assistance in this effort.

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