Congratulations on qualifying to compete in the 2015 Nebraska State Fair 4-H Presentations Contest in Grand Island!

You have registered to participate in the Premier Presenter Presentation class. This class is ONLY being offered on the following day/time: Sunday, September 6, 10am-6pm.

**Presentation Date/Time/Location:** NEW THIS YEAR! Messages from the 4HOnline member enrollment system containing the link to the presentation time registration were emailed to participants on Monday, August 17, 2015. By logging on to 4HOnline, you will be able to select your actual presentation time for this class. Selections are made on a first-come, first-serve basis, and must be completed by Sunday, August 23, 2015. Those who have not registered for a presentation time by this date will be assigned a date and time. If presenting as a team, only one team member will need to select the presentation time.

Final Presentation Contest schedules will be posted online at [http://4h.unl.edu/state4hpresentationcontest](http://4h.unl.edu/state4hpresentationcontest) by Tuesday, August 25, 2015. All 4-H presentations will be given in the 4-H/FFA Building on the State Fairgrounds in Grand Island. The building will be open from 9am-9pm daily.

**Fairbook and Scoresheets:** The Communications Fairbook, that contains the 4-H Presentations Contest rules, as well as scoresheets for all classes, can be found at [http://4h.unl.edu/nebraskastatefairfairbook#tab2](http://4h.unl.edu/nebraskastatefairfairbook#tab2).

**State Fair Gate/Unloading Pass:** Your county office will be sending you one gate and one unloading pass for the Nebraska State Fair. There is no special parking for 4-H presenters; however, you will receive an unloading pass that allows you to enter Gate 5 (northwest side of the 4-H/FFA Exhibit Hall). You may leave your car in this area for a maximum of 30 minutes. This is not a parking area, just an unloading area. Vehicles will be towed if left longer than 30 minutes. You must move your vehicle immediately and then return after the presentation to pick-up your supplies. You **cannot** park there while giving your presentation. **PLEASE**, do not abuse this privilege so we can continue to offer this convenience to you.

**Registration/Preparation Room:** Please report to the Registration/Preparation Room at least one hour prior to your scheduled presentation time. The Registration/Preparation Room is located in the 4-H Office (go to the South Entrance of the 4-H/FFA Building, turn left, and look for the 4-H Office; it will be the second door from the left). Here you will also find a designated place for you to prepare for your presentation and a place for temporary storage of your supplies. You will have access to a refrigerator. Remember to pack anything you might need to get ready for and clean-up after your presentation. Small animals must remain with the 4-H member at all times. Contact Tracy Prachell at (402) 472-9016 or at tprachell2@unl.edu for instructions regarding arrangements for large animal presentations.

Due to limited space, only presenters and contest officials may be permitted in the preparation room. No relatives or friends, please! Only the presenter and contest officials may move materials onto the presentation stage.

**Equipment Provided:** You will be presenting on the 4-H Stage in the 4-H/FFA Building. The following equipment will be provided:

- Two (2) tables
- One (1) easel
- Hands-free microphone
- PC Compatible Computer (including the following software: Apple Quicktime Player, Microsoft Windows Media Player, and Microsoft PowerPoint 2013) connected to a large TV. If you are using the computer provided, it is **VERY IMPORTANT** that you bring your presentation on a USB flash drive. You might also want to bring a backup copy on a CD or external hard drive. It is recommended that you test your presentation on different computers using the copy on the USB flash drive before you come. If you are using a special font, you might want to bring that font with you in case it is not on our computer. If your presentation is on a Mac computer, you will need to bring your own laptop and the proper cables to connect it to a video and audio VGA plug on the TV. The only file formats that will be able to be viewed on the computer provided include: .mpeg, .wmv, .mp4, .mov, .ppt, .ptx, or .avi. **HINT:** You will need to make sure your photos and sound files are copied on the USB flash drive and then you need to link them to your PowerPoint from the flash drive. If you don't, you will get to the contest without photos or sound.
Attire: Participants must wear a 4-H chevron, 4-H emblem or 4-H shirt during their presentation. We are excited to be able to once again provide State Fair 4-H t-shirt to all exhibitors; you will get this when you check-in and it may be worn for your presentation.

Results: Ribbons and Special Awards will be posted on the web page (http://4h.unl.edu) and on the 4-H State Fair app as soon as they are available. You can also look for results on the iPad kiosks in the 4-H/FFA Building.

Thank You Notes: To receive cash awards or special recognition, a thank you note must be written and sent to the appropriate donor and a copy of that note must be sent to the Nebraska 4-H Foundation; only then will you receive your award from the Nebraska 4-H Foundation.

Again, congratulations, and we look forward to seeing you at the 2015 Nebraska State Fair Presentations Contest!

Sincerely,

Tracy Pracheil and Cathy Johnston
Nebraska State Fair 4-H Presentations Contest Superintendents